APPENDIX D

SAMPLE PRR AND MESSAGE INFORMATION ADDRESSEES

I. In most cases, midshipmen will be given one-way transportation to the training site. It will be incumbent on the training activity then to submit PRRs to the nearest NAVPTO in the following message format: (Note: Information of item numbers 1, 2, 12, and 16 changes for each midshipman while item numbers 3, 7, 9, 10, and 11 remain unchanged. Items 4, 5, 6, 8, 13, 14, 15, 17, 18, 19, 20, and 21 are omitted as that information does not pertain to midshipmen travel.)

FM:   USS UNDERWAY  
TO:   NEAREST NAVPTO//JJJ//  
INFO:  FLT CDR  
       APPROPRIATE MEDC//JJJ//  
       MIDN NROTC UNIT//JJJ//  
UNCLAS  //N04650//  
MSGID/GENADMIN/USS UNDERWAY//  
SUBJ/MIDN PASSENGER RESERVATION REQUEST//  
RMKS/1A. MIDN NAME AND CLASS (e.g., SMITH, JOHN Q., MIDN 1/C)  
       (NOTE: Additional MIDN will be listed as 1B, 1C, etc.)  
2A. MIDN SOCIAL SECURITY NUMBER  
       (NOTE: SSNs will be 2A, 2B to correspond with 1A, 1B, etc.)  
3. TOTAL NUMBER OF SEATS REQUIRED  
7. PT  
9. DATE AVAILABLE TO TRAVEL  
10. DATE OF DEBARKATION FOR MIDN CONTINGENT  
11. POINT/PORT FROM WHICH TRAVEL BEGINS  
12A. ENTER SPECIFIC INFORMATION FOR EACH MIDSHIPMAN'S ULTIMATE DESTINATION. PROVIDE CLOSEST AIRPORT TO FINAL DESTINATION. (DO NOT RELY ON NAVPTO TO KNOW WHICH AIRPORT IS CLOSEST.) (Continue with 12B, 12C, etc.)  
16A. ADDITIONAL INFORMATION: ENTER FULL ACCOUNTING DATA TAKEN FROM BLOCK 17(1)-(9) ON MIDN TAD ORDERS (NAVPERS 1320/16) AND ANY OTHER PERTINENT INFORMATION (e.g., hold tickets at airport, commuter airlines for onward transportation, etc.) (Continue with 16B, 16C, etc.)//  

NOTE: Midshipmen authorized to terminate their training overseas are not entitled to government transportation to CONUS or onward once in CONUS. For those midshipmen who will terminate overseas and do not need a PRR, identify same in item 16.

II. To ensure travel and other cruise related information gets passed to the commands concerned include the listed information addressees as a minimum on all message traffic:

Embark                      Info Addressees

A. ATLANTIC
   Norfolk embarks to include GTMO, LCRK,                  NROTCU HAMPTON ROAD
YKTWN, and all LANT ports not serviced by a MEDT

Charleston embarks

Mayport embarks to include PEV, KWEST, FTLAU

Newport embarks to include BOSTON

B. PACIFIC

San Diego embarks to include CATALINA

And all PAC ports not serviced by a MEDT

COMTHIRDFLT

COMNAVSURFPAC, AIRPAC, SUBPAC, as appropriate

Long Beach embarks to include PORT HUENE ME

Pearl Harbor embarks

San Francisco Bay area embarks

Seattle embarks to include BREMERTON, WASHINGTON

PUGET SOUND, ALASKA, TACOMA

PUGET SOUND, ALASKA, TACOMA, VANCOUVER, BC, BANGOR

C. MEDITERRANEAN

All MED embarks

BAHRAIN embarks

ADMINSUPU BAHRAIN/N3/MLO//
D. **WESTERN PACIFIC**

Japan embarks

JA//N3/MLO//

Diego Garcia embarks

PERSUPP DET DIEGO GARCIA//JJJ//

Midway embarks

NAVFAC MIDWAY ISLAND//JJJ//

Guam embarks

COMNAVMARIANAS GU//JJJ//

Singapore embarks

USNAVOFF SN//JJJ//

Australia embarks

USDAO CANBERRA ACT AS//JJJ//

Hong Kong embarks

USDAO HONG KONG HK//JJJ//

Thailand embarks

USDAO BANGKOK TH//JJJ//

Masirah embarks

USDAO MUSCAT MU//JJJ//

Kenya embarks

USDAO NAIROBI KE//JJJ//

Korea embarks

COMNAVFORKOREA SEOUL KOR//JJJ//

USDAO SEOUL KOR//JJJ//